

Minutes
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.
May 15, 2023

Meeting was called to order at 7:00 pm by Mayor Cansler.

Amend Agenda – Motion made by Mayor Cansler, with the request to ask the Council to approve to appoint Mike Bender, Mayor Cansler and Chief Conrad to a Safety Council to meet once a month to voice current concerns and to bring them to the council to make decisions on the outcomes/changes if needed. Motion to approve was made by Burroughs, 2nd by McDonald and a phone-voice approval was made by Councilman Greiner to complete the approval.

Roll call: of those in attendance were Conrad, Burroughs, and McDonald. City employees present were City Clerk Horras and Public Works-Harmsen, Police Chief Conrad, and Librarian Greiner. Public present at the meeting Karen Sypherd, Cindy Detwiler, Ron Northup, Nick Beinhart, Janie Westendorf, Rick Klein, and Casey Jarmes from Sigourney New-Review.

Public Hearing open for Public: No comments made at meeting or previously to City Hall. Motion to adjourn Public Hearing made by McDonald, 2nd by Burroughs. All in favor.

Regular Council Meeting Opened at 7:02pm

Consent Agenda: Motion was made by Conrad to approve Consent Agenda, including Agenda, previous meeting minutes from May 1st Council Meeting - Budget review and payment of Bills. Burroughs 2nd the motion. All in favor.

Bills Paid May 2nd to May 15th, 2023

Checks

ACCESS ELEVATOR & LIFTS, INC	5/2/2023	\$3,675.00		
IOWA ECONOMIC DEVELOPMENT AUTH	5/2/2023	\$20,362.40		
ALYCIA HORRAS	5/15/2023	\$1,948.20		
ATWOOD ELEC.	5/15/2023	\$5,747.97		
CARGILL, INC	5/15/2023	\$5,737.69		
COX SANITATION	5/15/2023	\$4,918.55		
Dakota Supply Group	5/15/2023	\$678.90		
DAWN KURTH-MINARD	5/15/2023	\$28.79		
ELITE SPORTS	5/15/2023	\$311.50		
FARMERS CO-OP ASSN.	5/15/2023	\$650.95		
FIDDLE DEE DEE	5/15/2023	\$200.00		
FRENCH-RENEKER-ASSC.	5/15/2023	\$1,125.00		
H & M FARM & HOME SUPPLY	5/15/2023	\$75.00		
IOWA STATE UNIVERSITY	5/15/2023	\$512.00	CONRAD, DOUGLAS L	5/15/2023 \$2,551.91
JIM TINNES TRUCKING	5/15/2023	\$100.00	SLAUBAUGH, KEVIN L.	5/15/2023 \$2,376.92
KEVIN SLAUBAUGH	5/15/2023	\$45.27	GREINER, ASHLEY	5/15/2023 \$80.00
MALLEY HARDWARE & APPL.	5/15/2023	\$61.48	GREINER, TONIA	5/15/2023 \$1,202.75
MID-AMERICA PUBLISHING CORP.	5/15/2023	\$179.19	HARMSEN, MICAH	5/15/2023 \$1,916.67
OLLINGER ELECTRIC	5/15/2023	\$1,392.35	Kurth-Minard, Dawn M	5/15/2023 \$920.00
ONE DESIGN & ENGINEERING	5/15/2023	\$5,056.00	Horras, Alycia A	5/15/2023 \$1,875.00
QUILL	5/15/2023	\$320.31		
TREMMEL BACKHOE SERVICE	5/15/2023	\$2,250.00		
U S CELLULAR	5/15/2023	\$161.05		\$ 10,923.25
UNITED STATES POST OFFICE	5/15/2023	\$200.00		
VERIZON	5/15/2023	\$40.01		
VISION AG	5/15/2023	\$960.90		
WINDSTREAM	5/15/2023	\$124.75		
XPEDITER TECHNOLOGY	5/15/2023	\$575.00		
COUNTY LINE MART	5/15/2023	\$313.67		
SPECTRA BUILD	5/15/2023	\$691,074.90		
		\$769,189.23		

Public Forum: Janie Westendorf asked the Council to consider the lack of Green Space in our community when the talks about letting Good Neighbor Fellowship assume part of the park area that they want to look at. She stated that she has seen several kids playing in this park already this Spring and would like that to be kept in mind.

Department Reports:

Public Works – Harmsen reported that Tremmel has been in town for numerous projects the past 2 weeks. They had to dig down to the Water Main on Broadway to redrill main to ensure enough water pressure at the new Bakery. Also had Tremmel fix 2 storm sewers. LL Pelling has been in town doing the work that was bid out for chip sealing. Bob stated that they were complete on the 15th and would be heading out of town. Harmsen and Slaubaugh met with Matt Walker from French/Renicker about water treatment options and the water main project on Carpenter Street. He will be here for the June 5th meeting to talk to the council. Public Works was able to get all the streets swept last week. They are planning to paint the streets Wed. thru Fri. this week, weather permitting. Everything seems to be on schedule for getting things done for Fun Days/150th Celebration.

Chad McCleary also reported on the Water Plant and Lagoons: **Water Plant** I've spoken with Delta Industries out of Cedar Rapids, but they were unable to help with the air solenoid. Basically, I scoured the internet until I found a different brand of

solenoid that matches the same spec as the one that we need. I ordered the part and am waiting for it to arrive. In theory, it should work, however it does not mount inside the cabinet the same way so we may have to build our own mount. I'm sorry this is taking so long. I've simply received no help from anybody on this matter. Most places I've inquired with haven't even bothered to get back with me. Pneumatic controllers aren't really an area of expertise for me, so I'm doing my best trying to get what is, apparently, an impossible part. The glass window in the door of the water plant was cracked. Not sure if it was hit with debris from a storm or maybe a rock from a mower, but I had Sorrells in Washington come out and replace it. We had an issue with HSP 2 tripping out on May 11th. We reset it and it has been running fine since. We'll keep an eye on it. Most likely just happened during a rain event and the power was unstable. The CCR for 2022 has been completed and submitted to the clerk. **Lagoons** The door on the influent building must've been caught by the wind. It bent the top hinge and now it will not shut. We reached out to Micah about who to call to fix it. That door has always been a little difficult to get fully shut. We are doing e.coli testing in May. After two sets of samples, our numbers have been excellent. We are doing weekly chloride testing. I figure that the more data points the better. Between the softener acting up and lots of rain, it's hard to tell what we're truly putting out at the wastewater plant. With more regular testing, I can get some better ideas.

Police Report- Police Chief Conrad he has currently received approx. \$2900.00 in donations to the DARE program, to help with the cost of Adventureland, shirts, etc. The Adventureland trip is scheduled for 5-22-23. Conrad reported for the time of 4-30-23 – 5-13-23 there were 25 Complaints and/or Service Calls and 3 Citations issued. Chief Conrad continues to serve Notices for Junk/Junk Vehicle cleanup. There was a discussion with Mr. Schultz about the trailer that has been sitting on his property, by Mayor Cansler and Councilman McDonald. He is taking it apart and removing it.

Library –Greiner stated that there has been a great turnout for the weekly coffee time at the library. She worked with Lori Hammes on changing the Story Walk and Lori created a great story in conjunction with our 150th Celebration. She is almost finished with the Summer Reading Program preparations.

Museum – Sypherd reported that the Chair Lift was being delivered and installed Tuesday the 16th, at 9:00am. There has been lots of Singmaster memorabilia coming in from the Flanders family. There will be a Museum meeting Wed. night at 6:30pm.

Pool – Burroughs reported the following: 1) City will need to access the Bridge Loan so we can make our next payment to the contractor and then return receipts for reimbursement from Riverboat Foundation Grant. 2) When the City entered into contracts with the various Grant Foundations the City agreed to finance the maintenance and upkeep of the pool for the life of the pool. Should a future Council decide not to finance these obligations prior to the fulfillment of the life of the pool, the City will be in breach of contract and the City would be liable to return the funds received in grants. 3) The verbal agreement between the City and the Pool Advocates was that the City would finance the maintenance and upkeep of the pool if the Pool Advocates would finance the construction of the pool. However, the City entered into contract agreement with Spectra that any overage costs of construction would be presented to the City at the end of construction. At which time Spectra's and the City's insurances would decide who is liable for the overage costs. Because the City does not have a contract with the Pool's 501C3 requiring the Pool Advocates to cover the burden of any potential overage liabilities, the City is responsible to cover any overage liabilities that may arise not the Pool's 501C3. To recap, the Pool Advocate's construction obligations will end once the funds have been presented to the City for the construction estimate cost prior to construction.

Clerk – Horras shared that she was working on the renewal for Kevin's Water & Distribution License with the DNR. There were 3 new resident sign ups and 4 resident relocations the last 2 weeks. The initial payment and contract was signed and sent to AED with the Lift Chair purchase for City Hall/Museum. The Contract with our new Copier Vendor has been signed and submitted. New installation date will be 6/13, to avoid Fun Days timing. Computer upgrades are moving forward and the new PC has been purchased. Waiting for a delivery date to schedule the install at CH as well. Working with the final details for the gWorks contract, along with the software questionnaires so that they are ready with the software build on the backend. Nuisance Loan was paid off this month, with the final payment and loan closing on 5/8/23. Yok Day Proclamations were distributed throughout town, with a Great response from our community on this. We are meeting with the Pool Staff on Thursday the 18th, to get paperwork in order, time off requests, suit orders, tshirt sizes, meet and greet, looking at time sheets and talking about some procedures. Horras stated that she is signed up for the MPI training July 17th – 20th in Ames and will be out those days. Dawn is planning to come in a little later those days (possibly 10 – 3) and cover CH, so we will post the altered hours for that week ahead of time. Horras will also be leaving at 2pm this Friday for a final previous appointment. Horras will be setting up a table on Friday, June 9th, around the Kids Parade time to represent the City of Keota at our Fun Days/150th Celebration.

Resolutions and Ordinances:

Resolution 2023-36 Amendment to FY23 Budget- Motion by Burroughs, 2nd by McDonald, Conrad in favor, Greiner and Bender absent.

Resolution 2023-37 Draw to Bridge Loan- Motion by Burroughs, 2nd by Conrad, McDonald in favor, Greiner and Bender absent.

7:30 pm Councilman Bender joined the meeting.

Resolution 2023-38 Approval of Building Permit A. White- Motion by Conrad, 2nd by Burroughs, all in favor. Greiner Absent

New Business:

Discussion/Possible Action Approval for City of Keota to purchase 2 tshirts for each pool employee- Horras stated that there was a request to have t-shirts made for uniformity at the new pool. She stated that she could make the shirts for minimal cost and would purchase the supplies and make 2 shirts for each of the 16 employees. Motion to approve made by Burroughs, 2nd by Bender and all in favor, Greiner absent.

Discussion/Possible Action Crossett Building ramp added by the VA- Horras shared an inquiry that was brought to City Hall, to add a ramp to the Crossett apartment building across from City Hall. She provided information on size and pictures of the final item. Bender made a Point of Order, asking if the Ramp was metal. Horras responded "yes". Conrad made a Point of Order that the sidewalk needs to be 4 ½' wide to be ADA compliant. Would we have to add another foot to make it ADA compliant and who would be responsible for that cost. A Debate was opened up: Bender stated that he was not opposed to the ramp if we check the liability. McDonald was not opposed to the ramp with the question of legality and cost of addition to the sidewalk if needed, being answered. Conrad stated that we might want to investigate a secondary option with the cracked area being a large trip hazard. Burroughs questioned who would know the zoning requirements for ADA compliance? Could we have a point of contact speak with Trevaniel to get what is required? Burroughs then made a motion to have Conrad speak and work with Trevaniel to get all the regulations and questions answered before proceeding or responding. 2nd was made by Bender with all in favor.

Closed Session Iowa Code 21.5, Sub Section J- Possible Acquisition of Real Estate, was then called to order at 7:50pm by Mayor Cansler. Motion to adjourn closed session by Conrad, 2nd by Burroughs, and all in favor.

Public Meeting was called back to order at 8:10pm by Mayor Cansler,

Approval was brought to attention for the previous 2 weeks timesheets for City employees to be approved by next meeting.

Mayor Comments: Mayor Cansler shared a Thank You to Horras for all the hard work and time that she has put in to the City; Thank you to all the City employees, Library staff, Museum and pool Boards. A lot is going on around us and these people keep us moving forward.

Adjournment: Motion made to adjourn meeting by Burroughs, 2nd by Bender, approved by all. Time 8:20pm.

Next regular meeting, June 5th, 2023 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Clerk Alycia A Horras